

# Komenda Główna Straży Granicznej

<https://www.strazgraniczna.pl/pl/straz-graniczna/fundusze-pomocowe/norwegian-financial/news/3147,WORKSHOP-Practical-aspects-of-using-the-Code-of-Administrative-Proceedings-in-ca.html>  
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## WORKSHOP „Practical aspects of using the Code of Administrative Proceedings in cases conducted towards foreigners” 21 - 25.03.2016

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Marcin Zieliński  
30.03.2016

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## WORKSHOP „Practical aspects of using the Code of Administrative Proceedings in cases conducted towards foreigners” 21 - 25.03.2016

From 21 to 25 March 2016, a first edition of workshop on ‘Practical aspects of using the Code of Administrative Proceedings in cases conducted towards foreigners’ has been carried out in the Border Guard Centre for Specialised Training in Luban.

The workshop is a second step in an education process related to honing the skills connected with administrative proceedings – its first phase being an advanced course ‘Rules and procedures of administrative proceedings with special regard to administrative proceeding conducted towards foreigners’.

The participants of the training were the border guards from various Border Guard Regional Units as well as representatives of the Office for Foreigners and Regional Government Offices. Furthermore, Mr Michał Śliz Chechelski – an Inspector of Legalisation of Work and Stay Unit of Citizens’ and Foreigners’ Matters Department of Lower Silesian Government Office and PhD. Paweł Dąbrowski – Chairman of the Council for Foreigners’ Matters, participated as experts in the workshop.

The workshop was of a practical sort, their content being the issues especially interesting to people who conduct administrative proceedings towards foreigners, that are, for some reasons, problematic or inconsistently shaped by the decisions of administrative courts.

The participants discussed the general provisions of conducting administrative proceedings, the rules regarding the participants of such proceedings, their rights and obligations, especially the role of proxy in the proceedings, as well as process of starting and conducting the proceedings until the issuance of final decision. The method of counting and maintaining the time periods in administrative proceedings was specified together with special modes (including the reopening of the proceeding).

The training was co-financed in the frames of Norway Grants project No. 26/ NMF PL 15/14.

